



Village of Corfu Committee & Budget Meeting Minutes February 22, 2023

The Village of Corfu held its Committee Meeting and Budget Meeting on February 22, 2023, at 6:30 p.m. at located at 116 East Main St, Corfu NY 14036.

In attendance: Mayor Sargent, Trustee Lauer, Trustee Reisdorf, Trustee Johnson, Village Clerk, Jennifer Eck, Village Electrician, Norm Waff, Rob Johnson, Code Enforcement. Village Accountant, Nicole Ryan.
Residents: Matt Orleman, Beth Wruck, Kyle Wruck, Carrie McMullen, and Gabby Krzemien.
Deputy Mayor, Mike Doktor was absent.

Planning & Code Enforcement Update:

- Mr. Johnson is preparing Air B&B rules and regulations.
- Mr. Johnson spoke with Ron Long regarding supermarket property; Mr. Long states a non-profit will be storing products at this location and will reach out once a commitment is reached with tenant.
- Randy from Randy Jo's Bistro is working with Genesee County to get information requested.
- Planning Board meeting will be held next Tuesday, February 28, 2023.

Police Update:

- Officer in Charge attended classes required from NYS; this past Sunday a 4-hour training was held with all Officers regarding required trainings from NYS.

Court Update:

- Received \$31,713.00 for January 2023 Fines.

Maintenance Update:

- Trustee Johnson discussed that Casella hit the south garage and tore the gutter off the building; Mr. Schollard has since fixed.
- Mr. Waff stated the overhead door at Police garage will be fixed next week; shelving unit in garage has been installed.
- Dumpster Days will be May 19-20, 2023; times Friday: 9am -3 pm Saturday 8am-12pm

Maintenance Progress – Norm Waff Report

2/22/2023

CARRY OVER ITEMS:

1 POLICE GARAGE:

The anti-tamper device has been installed on the man-door.

The overhead door company has been contacted to replace push button controls inside the building.

2 CLARIFIER BUILDING: - One lighting fixture will be replaced in its entirety. Ongoing!

3 Status Update? CORFU 2 INFLUENT ROOM DOOR HAS BEEN FIXED:

The door now latches and needs to be kept locked at all times. A sign will be placed on the exterior of the door, directing personnel to keep the door locked and directions on where to get the key. This procedure is necessary to assure that personnel observe the Hazardous Gas Alarm Panel prior to entering the Influent Room.

4 FCC Information:

Any progress on getting prices on Genesee County compatible radios? **No update**

5 South Shop:

A new shelving unit has been installed to get storage items off the floor thereby avoiding congestion and tripping hazards.

6 The site: No Items

NEW ITEMS:

CORFU #2 – Monthly safety testing of the GFCI receptacles will begin in March 2023

The Portable generator carrier will be picked up and will be put into service next week.

VILLAGE SIGNS:

1 Village Sign meeting: - Mr. Steinberg met with Mr. Johnson and his art students to go over the designs on Monday, February 6th. Information updates will be provided to the Board as they become available. PCS is currently in recess. When school is back in session, I will arrange the next meeting with Mr. Johnson.

ITEMS ON HOLD:

- 1 Concrete Sidewalk behind Police Garage: - Hold off until weather breaks in spring.
- 2 Sealing of Blacktop paved areas: - Hold off until weather breaks in spring.

Office Update:

Trustee Reisdorf made a motion to approve the January 28, 2023, Regular Meeting minutes; 2nd by Trustee Lauer.

The motion was **passed** on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Sargent	X			
Deputy Mayor Doktor				X
Trustee Lauer	x			
Trustee Reisdorf	x			
Trustee Johnson	x			
VOTE TOTAL	4			1

Trustee Johnson questioned the electric invoices at the sewer plant; the kilowatt hours have increased was the reasoning for the increase.

Trustee Johnson made a motion to pay the bills for the 2/22/23 abstracts, required \$30,193.97; 2nd by Trustee Reisdorf.

The motion was **passed** on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Sargent	X			
Deputy Mayor Doktor				X
Trustee Lauer	x			
Trustee Reisdorf	x			
Trustee Johnson	x			
VOTE TOTAL	4			1

**VILLAGE OF CORFU - General Fund
Abstract of Bills
2.22.23 Budget Year 2022-2023**

Inv. Date	Inv #	Vendor	G/L #	Amt. Due
1.31.23	postage	USPS	1325.40	\$ 63.00
2.1.23	78874	Casella	5110.40	\$ 133.66
1.1.23	1011	Firehouse Mouse	1325.40	\$ 1,000.00
2.9.23	Jan-23	Genesee Traffic Prosecutors	1110.40	\$ 875.00
2.13.23	Jan-23	Home Depot	1325.40	\$ 115.11
2.8.23	2280	John Whiting	1325.40	\$ 285.00
2.17.23	448f443	Johnson Newspaper	1325.40	\$ 37.09
2.12.23	6496	M&T Bank	3120.40	\$ 997.00
2.12.23	6496	M&T Bank	1325.40	\$ 240.57
2.10.23	Jan-23	Office of State Comptroller	A690	\$ 6,498.00
1.26.23	30430189	Quill	1325.40	\$ 56.49
2.13.23	30792962	Quill	1110.40	\$ 6.80
2.13.23	30792962	Quill	1325.40	\$ 65.37
2.13.23	30779785	Quill	3120.40	\$ 77.79
2.14.23	142466601	Spectrum	1110.40	\$ 199.97
2.14.23	142466601	Spectrum	1325.40	\$ 199.97
2.14.23	142466601	Spectrum	3120.40	\$ 199.97
2.21.23	Court Stamps	Stamp fulfillment Center	1110.40	\$ 1,519.40
2.8.23	March 2023 Rent	Town of Pembroke	1620.40	\$ 2,478.60
2.3.23	5023782766	Wells Fargo	1325.40	\$ 71.24
2.3.23	5023782766	Wells Fargo	1110.40	\$ 71.24
			TOTAL	\$ 15,191.27

VILLAGE OF CORFU - Sewer Fund
Abstract of Bills
1.25.23 Budget Year 2022-2023

Inv. Date	Inv #	Vendor	G/L #	Amt. Due
2.8.23	2280	John Whiting	HW8130.2	\$ 195.00
2.9.23	18772	MRB	HW8130.2	\$ 1,380.00
2.14.23	742329705	National Fuel	8120.40	\$ 20.61
2.14.23	847930911	National Fuel	8120.40	\$ 13.64
2.14.23	857746206	National Fuel	8120.40	\$ 19.93
2.14.23	736034605	National Fuel	8120.40	\$ 23.19
2.14.23	872163209	National Fuel	8130.40	\$ 71.78
2.9.23	3010140103	National Grid	8130.40	1297.32
2.9.23	8954279011	National Grid	8130.40	\$ 1,733.06
2.9.23	3130140101	National Grid	8120.40	\$ 52.37
2.13.23	5374673029	National Grid	8120.40	\$ 214.82
2.13.23	3110140105	National Grid	8120.40	\$ 92.70
2.9.23	3030140118	National Grid	8120.40	\$ 436.46
2.13.23	8134416003	National Grid	8120.40	\$ 300.29
2.9.23	9874261005	National Grid	8120.40	\$ 248.26
2.13.23	30792962	Quill	8130.40	\$ 26.44
2.3.23	11658005	Superior Plus	8130.40	\$ 372.83
2.22.22	February 2023 pymt	Village of Corfu		\$ 147.00
2.22.23	February 2023 pymt	Village of Corfu		\$ 8,357.00
				\$ 15,002.70

- Received Charter Communications Annual Franchise Fee in the amount of \$13,207.45.
- Mayor Sargent and Village Clerk are meeting with Dan Stahley from DOT to discuss potential laws.
- Mayor Sargent requested the electric invoices for Sewer Plants 1 & 2; Deputy Clerk will send.

Sewer Update:

- No update

Beautification:

- Better Corfu Meeting - January 23
- Trustee Reisdorf stated Katie Hobbs is completing the GoArt grant for Farmer's Market; possibly \$5,000 in grant money. Trustee Reisdorf complimented Katie Hobbs work on the Farmer's Market.

Miscellaneous:

- Mayor Sargent introduced Carrie McMullen to the Board; Mrs. McMullen has interest in becoming the Village Historian, her plan is to start in June 2023.
- Mayor Sargent addressed the Board on Roll Call voting at meetings; in the meeting room it is very difficult to hear with the fans running and can't always hear what everyone is saying; by doing this, it will follow proper protocol. Trustee Lauer stated it was not necessary, no decision has been made on this.
- Trustee Johnson asked status on the sidewalk in front of Post office; Mayor Sargent will speak to Don Reeb.
- Mayor Sargent addressed the Board on questions that have been brought up with Mayor Sargent and Officer in Charge David Krzemien owning a business together, if there is a Code of Ethics violation. Mayor Sargent has spoken to NYCOM on this matter, NYCOM stated there is no ethics violation. NYCOM suggested to have the Village Attorney review the Code of Ethics policy. The attorney informed the Mayor there is not a violation, however, the Mayor should abstain from any disciplinary action with the Officer in Charge and contract negotiations. However, it is not a conflict of interest for the Mayor to be in charge of the Police Department, as NYCOM states the Mayor is ultimately responsible for the Police Department.

Budget Review with Nicole Ryan:

Mrs. Ryan explained the budget that she had put together with the preliminary numbers that the Clerk's had presented to her, along with the standard increases for items such as utilities.

The Board was presented with the following items:

- Tentative Budget
- Estimated Revenue projection from Sewer rates with calculations of proposed increase in rates.
- Tax Revenue rates with comparison of 2022-2023 budget with calculation of increased levy
- Salary Schedule
- Public Safety Police Budget

Mrs. Ryan explained to the Board the difference of the Appropriated fund balance to the actual cash flow balances. i.e. The appropriated fund balance is what is anticipated after we receive all monies from NYS for the WWTP UV Grant, although currently we are required to pay out the current invoices until NYS releases the funds back to the Village.

The Maintenance of the Streets, line item A5112.2 in the amount of \$54,375 is offset on the revenue side as this is how much in Chips, EWR and Pave NY is available for the upcoming year, as long as all requirements are met.

Discussed purchase of Skid Loader, if the Village were to purchase a new skid loader they would sell the old one at auction as they believe they would receive more money than trading in.

Trustee Lauer questioned who worked on the Police Budget. Mayor Sargent and Officer in Charge worked on the Police Budget. Trustee Lauer stated he did not feel it was appropriate that the Mayor and Officer in Charge prepared this budget as he felt they could be hiding something within the budget. The Mayor stated this in a tentative budget only and the Board can make changes they would like. Mayor Sargent reminded the Board that the Board sees all invoices and approves all invoices so there is nothing to hide.

Trustee Lauer stated he doesn't believe that Mayor Sargent should be running the Police Department or preparing said budget due to the relationship between the Mayor and Officer in Charge. Mayor Sargent will speak with NYCOM once again to insist on a letter from them to ensure the Board there is not a Code of Ethics violation.

Trustee Lauer questioned the increase in hours for Officers; Mayor Sargent reminded the Board they had requested an overnight shift and these hours presented on the budget include 3 shifts. If the Board decides they do not want a 3rd shift, then the hours will decrease. Mayor Sargent explained on his spreadsheet presented the notes section was incorrect and needs to be updated.

The Board discussed the spike strips presented in the budget; Mayor Sargent indicated that they will receive a grant with Genesee County if they do decide to purchase and explained the recent uptick in chases throughout the County.

Discussed the Police vehicles; the Taurus is aging and would like to have it replaced. At this time the Board decided to remove from the budget.

The Board increased the revenue for Fines & Forfeitures to \$300,000.

Discussed if the tree trimming services and if they can be shared services with Town of Pembroke, unfortunately, Town of Pembroke hires a tree service for this, and the Village works to be added with the Town of Pembroke's contractor list to reduce costs.

Trustee Lauer would like to add 20% all salaries: Clerk, Deputy Clerk, Maintenance, all Trustee's to the Sewer Budget.

The next budget meeting will be Wednesday, March 1, 2023, at 6:30 pm.

Trustee Johnson made a motion to adjourn the meeting at 8:32pm; 2nd by Trustee Reisdorf

The motion was **passed** on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Sargent	X			
Deputy Mayor Doktor				X
Trustee Lauer	x			
Trustee Reisdorf	x			
Trustee Johnson	x			
VOTE TOTAL	4			1

Respectfully Submitted,
Jenny McMartin-Eck
Deputy Clerk