

February 27, 2012

Mayor Skeet opened Committee meeting at 6:59 pm.

Members present: Mayor Skeet, Trustees Lauer, Peterson and Bielec. Also present was Deputy Clerk Denise Beal. Trustee Graham arrived at 7:05 pm.

Motion was made by Trustee Lauer and seconded by Trustee Bielec to approve minutes of 2/13/12 Regular meeting and 2/20/12 Budget meeting.

The motion was passed on the following vote:

| VOTE                   | YES         | NO       | ABSTAIN | ABSENT   |
|------------------------|-------------|----------|---------|----------|
| Mayor Todd Skeet       | X           |          |         |          |
| Trustee Al Graham      |             |          |         | X        |
| Trustee Ralph Peterson |             | X        |         |          |
| Trustee Dave Bielec    | X           |          |         |          |
| Trustee Ken Lauer      | X           |          |         |          |
| <b>VOTE TOTAL</b>      | <b>3</b>    | <b>1</b> |         | <b>1</b> |
| <b>RESULTS</b>         | <b>PASS</b> |          |         |          |

Communications:

- 1) Rec'd ck#2689401 in amt of \$.84 from Granite Commun. for monthly Utility tax.
- 2) Rec'd ck#2106 in amt of \$1200.00 from Go-Art for Grant.
- 3) Rec'd ck#7665 in amt of \$706.29 from Denise Beal for Health Insurance payment.
- 4) Rec'd WW Facility Oper. Report and DMR for Jan 2012 from Camden Group.
- 5) Rec'd ck#81380953 in amt of \$4,860.95 from NYS Treas. for JCAP Court Grant.
- 6) Rec'd notification from NYS Comptroller that Retirement Audit has been closed.

Clerk presented three bills for payment. Brief discussion took place regarding the balance on the Sterling Tent bill from the Winterfest

Motion was made by Trustee Bielec and seconded by Trustee Peterson to approve payment of Sterling Tent balance of \$135.00.

The motion was passed on the following vote:

| VOTE                   | YES         | NO | ABSTAIN | ABSENT |
|------------------------|-------------|----|---------|--------|
| Mayor Todd Skeet       | X           |    |         |        |
| Trustee Al Graham      | X           |    |         |        |
| Trustee Ralph Peterson | X           |    |         |        |
| Trustee Dave Bielec    | X           |    |         |        |
| Trustee Ken Lauer      | X           |    |         |        |
| <b>VOTE TOTAL</b>      | <b>5</b>    |    |         |        |
| <b>RESULTS</b>         | <b>PASS</b> |    |         |        |

Motion was made by Trustee Graham and seconded by Trustee Peterson to approve payment of Verizon bill for \$239.35 and M&T Trust Administration fee of \$437.00 for Water Plant Bond.

The motion was passed on the following vote:

| VOTE                   | YES | NO | ABSTAIN | ABSENT |
|------------------------|-----|----|---------|--------|
| Mayor Todd Skeet       | X   |    |         |        |
| Trustee Al Graham      | X   |    |         |        |
| Trustee Ralph Peterson | X   |    |         |        |
| Trustee Dave Bielec    | X   |    |         |        |

|                   |             |  |  |  |
|-------------------|-------------|--|--|--|
| Trustee Ken Lauer | X           |  |  |  |
| <b>VOTE TOTAL</b> | <b>5</b>    |  |  |  |
| <b>RESULTS</b>    | <b>PASS</b> |  |  |  |

Clerk presented approval form for General Ledger entry for correction of line item account number for portion of Boylan invoice entered as Attorney fees, to be corrected to Sewer Grant administration expense line item. Board reviewed and signed for correction.

Discussion took place regarding recommendation by Attorney Mark Boylan for correct policy regarding phone, mileage and other employee reimbursements. Update was given on cell phone, phone service, mileage, and arraignment reimbursements for Judge Alexander. Letter to Judge Alexander regarding the required policy was reviewed.

Motion was made by Trustee Graham and seconded by Trustee Bielec to approve letter to be sent to Judge Alexander regarding the above.

The motion was passed on the following vote:

| VOTE                   | YES         | NO       | ABSTAIN | ABSENT |
|------------------------|-------------|----------|---------|--------|
| Mayor Todd Skeet       | X           |          |         |        |
| Trustee Al Graham      | X           |          |         |        |
| Trustee Ralph Peterson |             | X        |         |        |
| Trustee Dave Bielec    | X           |          |         |        |
| Trustee Ken Lauer      | X           |          |         |        |
| <b>VOTE TOTAL</b>      | <b>4</b>    | <b>1</b> |         |        |
| <b>RESULTS</b>         | <b>PASS</b> |          |         |        |

Board was informed of award of a JCAP Court Grant in the amount of \$4860.95, receipt of check in that amount and given a list of the items to be ordered by the Court for the grant. The items include two file cabinets, a photocopier/fax machine, a shredder, a fireproof safe and laptop computer.

Motion was made by Trustee Bielec and seconded by Trustee Peterson to approve Court Clerk to order two file cabinets, a photocopier/fax machine, a shredder, a fireproof safe and laptop computer, not to exceed \$4860.95.

The motion was passed on the following vote:

| VOTE                   | YES         | NO | ABSTAIN | ABSENT |
|------------------------|-------------|----|---------|--------|
| Mayor Todd Skeet       | X           |    |         |        |
| Trustee Al Graham      | X           |    |         |        |
| Trustee Ralph Peterson | X           |    |         |        |
| Trustee Dave Bielec    | X           |    |         |        |
| Trustee Ken Lauer      | X           |    |         |        |
| <b>VOTE TOTAL</b>      | <b>5</b>    |    |         |        |
| <b>RESULTS</b>         | <b>PASS</b> |    |         |        |

Clerks reviewed Audit responses for audit of the Village offices conducted by Freed Maxick with the Board for their approval. Considerable discussion took place regarding auditor's recommendation that the Board consider raising Sewer rates to cover the deficit incurred in the Sewer department. The pending addition of Pembroke users with the Sewer grant and it's affect on operation costs of the plant were considered.

Mayor Skeet and Trustee Graham updated the Board on the recent joint Sewer Grant meeting and projections as to time frame for bids to go out and work to begin. It was mentioned that as more users are added on the system, rates should be able to be decreased. The question was raised regarding the status of the rates until that occurs.

Board was reminded Laura Landers of Freed Maxick auditors will be attending March 12<sup>th</sup> meeting and

the sewer rate issue can be further discussed at that time.

Brief discussion took place regarding off-site security of back up tape. Trustees Peterson and Bielec mentioned looking into off-line outside security. It was agreed to talk to Laura Landers regarding the backup.

Discussion took place regarding Planning Board meeting held on Wednesday February 22<sup>nd</sup> and the Planning Board denial of the petition of The Market for the property at 47-49 West Main Street to be rezoned to Commercial. Correspondence from Attorney Mark Boylan regarding the issue was also discussed.

Brief Maintenance report was given. It was mentioned the boys have been working on the portable generator, doing some brush pickup, etc. They also attended an equipment show in Syracuse to look at attachments.

Update on Joint Sewer meeting of Thursday February 23<sup>rd</sup> was given. It was mentioned the Engineers will be breaking out some of the jobs that can be done in-house such as ground work for grit chamber, window and door replacement etc. Some discussion took place regarding contracting, subcontracting and possible time table for the grant.

Clerk reminded Board of Budget meetings at 6:30pm on March 5, 19, 26 and 4/2.

Motion was made by Trustee Graham and seconded by Trustee Bielec to adjourn meeting at 8:27 pm.

The motion was passed on the following vote:

| <b>VOTE</b>            | <b>YES</b>  | <b>NO</b> | <b>ABSTAIN</b> | <b>ABSENT</b> |
|------------------------|-------------|-----------|----------------|---------------|
| Mayor Todd Skeet       | X           |           |                |               |
| Trustee Al Graham      | X           |           |                |               |
| Trustee Ralph Peterson | X           |           |                |               |
| Trustee Dave Bielec    | X           |           |                |               |
| Trustee Ken Lauer      | X           |           |                |               |
| <b>VOTE TOTAL</b>      | <b>5</b>    |           |                |               |
| <b>RESULTS</b>         | <b>PASS</b> |           |                |               |

Sandra Thomas  
Clerk Treasurer