



Village of Corfu Committee Meeting Minutes March 22, 2023

The Village of Corfu held its Committee Meeting on March 22, 2023, at 6:30 p.m. at located at 116 East Main St, Corfu NY 14036.

In attendance: Mayor Sargent, Trustee Johnson, Trustee Lauer, Trustee Reisdorf, Village Clerk, Jennifer Eck, and Norman Waff, Robin Johnson, Trustee Elect Gabrielle Krzemien, and Eric Johnson, Pembroke Central School. Deputy Mayor Doktor was absent.

Planning and Code Enforcement:

- Mr. Robin Johnson is preparing Air B&B rules and regulations; will present to planning board meeting.
- Permits have been completed for storage property; Mr. Johnson will schedule inspection.
- Mural Factory has completed all requests and has been approved.
- Planning Board meeting will be held next week; planning on preparing fee schedules.
- Collaborating with Union Hotel property; structure needs to comply with today's standards due to the demolition.
- Mayor Sargent informed the Board that Matt Orleman is interested in joining the Zoning Board of Appeals as there are 2 remaining vacancies.

Mr. Johnson presented the Village of Corfu signs to the Board that have been designed by local Pembroke Central High School, Art students.

The Board picked all the signs presented to be constructed. The Board discussed changing the date on the signs to include the incorporated in 1868, discussed some changes to the signs (flowers, etc.). Mr. Waff will order materials to be prepared for students to create. Mr. Johnson left the meeting at 7pm.

Budget:

- Public Hearing for the 2023-24 Budget and Sewer rate increase is scheduled for April 12th, 2023.
- The Board has received the final tentative budget with the 5% increase on budget.

Police Update:

- Mayor Sargent discussed with the Board- the Officers are dealing with a situation at Corfu Meadows; one apartment has been condemned; Town of Pembroke and Mr. Johnson are working with the Landlord.

Court Update:

- Received \$24,037.00 for February 2023 Fines.

Maintenance Update:

- Trustee Johnson has received information from Ms. Coombs from NYS; Trustee Johnson will forward these messages to the Clerk's.
- MRB will be coming out to look at the plants; discussed the fence, it is inoperable at this time. Will ask MRB if there are any grants to fix this issue.

- Mr. Waff informed the Board he would like to offer his services to oversee the Wastewater UV project. He would like to stay in the same capacity of his position but would be allowed to speak on the Village's behalf for progress and issues for this project.

Trustee Lauer made a motion to appoint Norman Waff to "Clerk of the Works for the Wastewater UV Project. 2nd by Trustee Reisdorf.

The motion was **passed** on the following roll call vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Sargent	X			
Deputy Mayor Doktor				X
Trustee Lauer	x			
Trustee Reisdorf	x			
Trustee Johnson	x			
VOTE TOTAL	4			1

- Mayor Sargent will inform Town of Pembroke, MRB and Camden of this new position for Mr. Waff.
- Trustee Lauer requested information of the part time maintenance position and will need to schedule posting of position and interviews. Village Clerk will contact Genesee County of open positions that the Village has available.

Maintenance Progress
3/22/2023

CARRY OVER ITEMS:

1 POLICE GARAGE:

The overhead door company has been contacted to replace push button controls inside the building.

Ongoing

2 CLARIFIER BUILDING: - One lighting fixture will be replaced in its entirety. **Ongoing!**

3 Status Update? CORFU 2 INFLUENT ROOM DOOR HAS BEEN

The door now latches and needs to be kept locked at all times. A sign will be placed on the exterior of the door, directing personnel to keep the door locked and directions on where to get the key. This procedure is necessary to assure that personnel observe the Hazardous Gas Alarm Panel prior to entering the Influent Room. **Ongoing**

4 FCC Information:

Any progress on getting prices on Genesee County compatible radios?

5 South Shop:

Maintenance and organizational work continues. **Ongoing**

6 The site: The swing gates need to be fixed. They do not close properly and should be repaired by a reputable fence company so that the site can be kept properly secured. **The Board requested pricing for repairs, possibly Homeland Security grant?**

NEW ITEMS:

CORFU #2 – Monthly safety testing of the GFCI receptacles will begin in March 2023. This testing will be done next week.

The Portable generator carrier will be put into service in the beginning of April.

VILLAGE SIGNS:

Materials and supplies will be ordered by the end of March and delivered to the school.

1 Village Sign meeting: - Mr. Johnson, the Art Teacher at PCS, has been contacted and advised that we will need a list of supplies necessary by end of March so that the order can be placed.

ITEMS ON HOLD:

- 1 Concrete Sidewalk behind Police Garage:** - Hold off until weather breaks in spring.
- 2 Sealing of Blacktop paved areas:** - Hold off until weather breaks in spring.

Office Update:

- Pre-Relevy letters have been sent out to residents.
- Discussed email from GAM regarding auditor from Town of Pembroke – will need to look into our signage; as we have court information in our offices we should require a sign that states NO cellphones allowed.

Trustee Reisdorf made a motion to accept the minutes for the 3/08/23 Regular Meeting. 2nd Trustee Lauer. Trustee Johnson abstained as he was absent for this meeting.

The motion was **passed** on the following roll call vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Sargent	X			
Deputy Mayor Doktor				X
Trustee Lauer	x			
Trustee Reisdorf	x			
Trustee Johnson			x	
VOTE TOTAL	3		1	1

Trustee Johnson made a motion to pay the invoices for the 3/22/23 abstracts, required \$21,904.93. 2nd Trustee Lauer.

The motion was **passed** on the following roll call vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Sargent	X			
Deputy Mayor Doktor				X
Trustee Lauer	x			
Trustee Reisdorf	x			
Trustee Johnson	x			
VOTE TOTAL	4			1

**VILLAGE OF CORFU - General Fund
Abstract of Bills
3.22.23 Budget Year 2022-2023**

Inv. Date	Inv #	Vendor	G/L #	Amt. Due
3.20.23	220661	Doris Matteson	1450.10	\$ 150.00
3.20.23	220662	Dorothy Lawrence	1450.10	\$ 150.00
3.20.23	220663	Joan Brauner	1450.10	\$ 150.00
3.20.23	220664	John Conti	1450.10	\$ 150.00
2.28.23	83252	Casella	5110.40	\$ 131.41

3.14.23	142466601031423	Charter Communications	1110.40	\$ 52.49
3.14.23	142466601031423	Charter Communications	1325.40	\$ 52.49
3.14.23	142466601031423	Charter Communications	3120.40	\$ 52.49
3.14.23	142466601031423	Charter Communications	5110.40	\$ 52.50
3.13.23	9360 - 3.23	Home Depot	5110.40	\$ 357.35
3.10.23	b505a74a	Johnson Newspaper	1325.40	\$ 39.46
3.12.23	6496 - 3.23	M&T Bank	3120.40	\$ 1,095.43
3.12.23	6496 - 3.23	M&T Bank	1325.40	\$ 29.95
3.12.23	6496 - 3.23	M&T Bank	5110.40	\$ 203.98
3.10.23	Feb-23	Office of State Comptroller	A690	\$ 3,831.00
3.9.23	31260810	Quill	1325.40	\$ 35.85
3.8.23	5024246281	Wells Fargo	1325.40	\$ 71.24
3.8.23	5024246281	Wells Fargo	1110.40	\$ 71.24
			TOTAL	\$ 6,676.89

VILLAGE OF CORFU - Sewer Fund
Abstract of Bills
3.22.23 Budget Year 2022-2023

Inv. Date	Inv #	Vendor	G/L #	Amt. Due
3.13.13	ef5018d8	Johnson Newspaper	HW8130.2	\$ 164.42
3.10.23	42eb121f	Johnson Newspaper	8130.20	\$ 35.74
3.15.23	742329705	National Fuel	8120.40	\$ 22.14
3.9.23	847930911	National Fuel	8120.40	\$ 26.98
3.9.23	857746206	National Fuel	8120.40	\$ 19.90
3.9.23	736034605	National Fuel	8120.40	\$ 23.01
3.9.23	872163209	National Fuel	8130.40	\$ 113.42
3.13.23	3010140103	National Grid	8130.40	1724.85
3.13.23	8954279011	National Grid	8130.40	2115.45
3.13.23	3130140101	National Grid	8120.40	\$ 51.47
3.13.23	5374673029	National Grid	8120.40	\$ 195.20
3.13.23	3110140105	National Grid	8120.40	\$ 59.35
3.13.23	3030140118	National Grid	8120.40	\$ 612.09
3.13.23	8134416003	National Grid	8120.40	\$ 343.28
3.13.23	9874261005	National Grid	8120.40	\$ 379.10
3.13.23	12341127	Superior Plus	8130.40	\$ 472.68
2.24.23	280766	USA Blue Book	8130.40	\$ 364.96
2.22.22	February 2023 pymt	Village of Corfu		\$ 98.00
2.22.23	February 2023 pymt	Village of Corfu		\$ 8,406.00
				\$ 15,228.04

Sewer WWTP update:

- Discussed the pre-bid meeting for HVAC; only 2 contractors have picked up the plans. Bids are due next Wednesday.
- On the 27th there is a meeting with Clark Patterson, MRB, Corfu, Darien and Town of Pembroke to discuss the Darien project.
- Discussed Darien’s project and the need they will have for capacity of the lines and the plant; MRB has reviewed the project and is in disagreement with Clark Patterson.
- Trustee Lauer questioned the amount Darien will be on this project and the amount the Darien residents will be required to pay; discussed the need to be required to open our plant #1 and Darien residents would need to fulfill the obligations of that increase.

Beautification Update:

- Mayor Sargent discussed the need to create a new beautification committee as Deputy Mayor Doktor has stepped down from this committee effective March 1st; Deputy Doktor and Jessica Doktor were the driving force to this committee.
 - Veteran’s outreach has offered to help with the Flags.
 - Will reach out to residents on Adopt a pot, yard sale and Autumn in the Village.
- Trustee Lauer discussed with the Board’s Facebook page. Mayor Sargent will contact Dillon Hale to only put a hyperlink on the page to automatically go to the Village’s website. Trustee Lauer stated the current Facebook page should be turned over or taken down.

Miscellaneous:

- Mayor Sargent met with Dan Stahley from NYS DOT; we can institute the parking ban, would need to pay for signage; discussed storm water, Village would need to put in a collection system before accessing the DOT’s system.
- Trustee Lauer inquired about MRB’s site inspection; MRB waiting for weather to clear, we can then schedule a Village Hall meeting once the site inspection is completed.
- Mayor Sargent thanked Trustee Johnson for his Years of Service on the Board and all he has done for the community.

Trustee Johnson made a motion to adjourn at 8:05pm. 2nd Trustee Reisdorf.

The motion was **passed** on the following roll call vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Sargent	X			
Deputy Mayor Doktor				X
Trustee Lauer	x			
Trustee Reisdorf	x			
Trustee Johnson	x			
VOTE TOTAL	4			1

Respectfully Submitted,
Jenny McMartin-Eck
Deputy Clerk