



Village of Corfu Regular Meeting Minutes May 10, 2023

The Village of Corfu held its Regular Meeting May 10, 2023, at 6:30 p.m. at located at 116 East Main St, Corfu NY 14036.

In attendance: Deputy Mayor Doktor, Trustee Krzemien, Trustee Lauer, Trustee Reisdorf, and Village Clerk, Jennifer Eck. Mayor Sargent was absent.

Planning and Code Enforcement:

- Robin Johnson is adding verbiage to the Air B&B policy.
 - Trustee Lauer stated the Planning Board approved the addendum to the Air B&B policy but have not submitted the policy to the Village Board.
- No correspondence back from D&S
- The Planning Board approved 13b East Main street business, recommendation for approval to Village Board.

Trustee Reisdorf made a motion to approve business at 13b East Main, Rogue's Haven; 2nd Trustee Krzemien. Trustee Lauer abstained from voting due to owning said property.

The motion was **passed** on the following vote by roll call vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Sargent				x
Deputy Mayor Doktor	x			
Trustee Krzemien	x			
Trustee Lauer			x	
Trustee Reisdorf	X			
VOTE TOTAL	3		1	1

Police Update:

- Deputy Mayor Doktor had no update from the Department.
- Trustee Reisdorf informed the Board that he recently did a "ride along" with the Department. He expressed how educational and enlightening this was and recommends each Board member schedules this.

Court Update:

- Received \$31,650.50 for April Fines
- Audit is scheduled with Bonadio & Co., LLC for June 6th and 7th, 2023.

Maintenance/Sewer Update:

- Trustee Krzemien and Mr. Waff have been meeting every other week to review the department.
 - Discussed the division of responsibility with the maintenance department and Camden.
 - Discussed in the contract, it states maintenance should detail all vehicles – Trustee Krzemien asked if the Board wanted Camden to detail the Police vehicles – The Board do not want Camden to detail police vehicles.
 - Discussed who should be getting quotes for the repairs needed, per contract, Camden should be getting these quotes.
 - Discussed having an open house at the plant – possibly September.
- Trustee Lauer will speak with Mr. Waff regarding moving the fence behind the Police Garage/ Offices and Maintenance buildings.
- Trustee Krzemien contacted Alexander equipment on the lead time to purchase the new skid loader, unfortunately they are not a Bobcat dealer anymore and only deal with Kubota. Alexander equipment can reach out to dealers in Rochester and Buffalo to get further information.
- Discussed the potential new hire and the Board has asked Mr. Waff to sit in on the interview process.

Mr. Waff's Report - Maintenance Progress
5/10/2023

CARRY OVER ITEMS:

1 POLICE GARAGE:

Nothing to Report

4 CLARIFIER BUILDING LIGHTING: - On-Going!

5 South Shop:

Maintenance is Ongoing.

6 The site: The swing gates need to be fixed. The chain link fence on the south property line is in need of repair. **On-Going**

7 CORFU #2: The drive belt for the supply fan in the Filter Building needs to be replaced. Al Graham will be taking care of this.

8 Large Maintenance Building: The diesel fuel Tank, the Oil Storage Drums, and the Gasoline Storage Tank, located in the large Maintenance Building, need leak containment basins. The cost for this is \$2500.00 + shipping. A second price was found, and a price comparison was sent to Trustee Krzemien. (I will need Board approval to proceed)

9 SITE SECURITY: The Main Gate was realigned today by the Camden employees and should close better.

10 MAINTENANCE SHOP: This building needs a new man-door. The threshold is rotted, and the door is rusted out at the bottom. A flat steel RH outswing door will cost \$748.00 + shipping while a 6-panel steel RH outswing door will cost \$678.00 + shipping and either can be installed by Village personnel. The price for a six-panel fiberglass door is less expensive. Genesee lumber price is \$360.00 and Home Depot price is \$304.00. (I will need Board approval to proceed)

11 FLAG POLES: 10 existing flag poles are in the process of being cleaned and painted. A new flag securing hardware is being installed. The painting and new hardware installation will be completed by the end of next week. *(As a tribute to the men and women who have served, fought and in some cases, paid the ultimate price, to defend and secure our democracy, I request that only flags made in the United States of America fly on these poles!)*

VILLAGE SIGNS:

UPDATE: The sign blanks have been sealed and priming is complete. The paint to complete the signs has been delivered to the High School Art Room.

The students' final semester projects were complete as of Friday, May 5th. This will allow the students more time during the school day to do the final painting of the signs.

ITEMS ON HOLD:

- 1 **Concrete Sidewalk behind Police Garage:** - Hold off until the weather breaks in spring.
- 2 **Sealing of Blacktop paved areas:** - Hold off until the weather breaks in spring. There is a pothole near the rear of the Clarifier Building (approximately 5'x5'x3" deep that needs to be patched before the pavement is sealed. Cracks are opening up where previous patches were made and also need to be filled before sealing. Scott from the town of Pembroke said that this could be done with cold patch, but it would be better to do it with hot tar. He said the minimum load for tar from County Line Stone is 1 ton which would be a lot for 1 pothole. **On-Hold**

There are a number of problems with the paving on Fieldcrest that the excess blacktop could be used to repair. **On-Hold**

Report from Brian Schollard – Camden Group Representative

The first construction meeting was held last Monday morning for the UV lighting system. Afterwards Michele Vincent from DEC did a walk-through inspection of the plant and pump stations.

Reps from MRB Group were in attendance for the inspection. During the inspection we spoke about the plant's pretreatment, not removing enough non organics and paper solids. The main pump station is sending raw water to the plant at approximately 530 GPM. MRB will look to see if VFD's can be added to the main station using funds from the upgrade to help regulate incoming flow. The other 3 Smith and Lovless stations have VFD controlled pumps. Adding them to the main station will also help with the wear and tear on the check valves. As you may remember we received a quote from Koester for installation of VFD's and it was over \$12,000

John Hinman spoke of sending out the other gentleman that was in our inspection group to spend a day here observing.

The plant will remain a 2A plant even with the installation of the UV lights. Ms. Vincent also sent me information on the effects of sump pumps being hooked up to discharge to the sanitary system. I have attached this for you.

Sludge handling remains a problem. It was a problem with the old plant and is worse with the new plant. This was supposed to be addressed in the design of the new plant. The storage tanks are inadequate, and I will be sending sludge to the old plant tank for storage gain this week.

THE IMPACT of SUMP PUMP FLOWS

The impact of sump pump flows on a wastewater treatment plant can be significant. These additional flows can lead to operational problems at the treatment plant as well as sanitary sewer overflows (SSO's). The following illustrates the impact of sump pump flows:

The Facts:

- The average homeowner sump pump is between 1/3 and 1/2 horsepower.
- The average discharge rate is between 2500 to 3200 gallons per hour (gph) or 42 to 53 gallons per minute (gpm).

The Example:

- Using the low-end pumping rate of 42 gpm
- Using an average pump time of 5 minutes per hour
- Using 50 sump pump connections

During a wet weather event (substantial rain, snow melt) the following can be assumed:

$$42 \text{ gpm} \times 5 \text{ mins/hr} = 210 \text{ gallons per hour/connection}$$

$$210 \text{ gph} \times 24 \text{ hrs/day} = 5040 \text{ gallons per day/connection}$$

$$5040 \text{ gpd/connection} \times 50 \text{ connections} = \textbf{252000 gallons per day extra flow!}$$

That's 252000 gallons a day in addition to the usual daily flow.

What Can You Do:

1. Disconnect sump pumps from the sanitary sewer. Connect them to a storm sewer, drainage ditch, or dry well.
2. Urge your neighbors to do the same. It will save you money in the long run.
3. If you have any questions regarding a sump pump connection, call your wastewater treatment plant operator. They will be happy to assist you.

This fact sheet was prepared by Steve Grimm, Wastewater Technician for the New York Rural Water Association, using information gathered from local hardware stores regarding basic homeowner sump pumps. For more information, or to schedule a technical assistance visit, please call (518) 828-3155.

- Discussed the containment system for the Diesel tank and for the oil drums and door for the maintenance shop.

Trustee Krzemien made a motion to purchase this system from New P.I.G. not to exceed \$3,000; Trustee Reisdorf 2nd.

The motion was **passed** on the following vote by roll call vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Sargent				x
Deputy Mayor Doktor	x			
Trustee Krzemien	x			
Trustee Lauer	x			
Trustee Reisdorf	X			
VOTE TOTAL	4			1

Trustee Lauer made a motion to purchase the highest quality fiber glass door, not to exceed \$360; Trustee Reisdorf 2nd.

The motion was **passed** on the following vote by roll call vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Sargent				x
Deputy Mayor Doktor	x			
Trustee Krzemien	x			
Trustee Lauer	x			
Trustee Reisdorf	X			
VOTE TOTAL	4			1

Office Update:

- Received \$35,605.78 for 1st Quarter 2023 distribution from Genesee County.

Trustee Lauer made a motion to approve the April 26,2023 minutes; Trustee Reisdorf 2nd.

The motion was **passed** on the following vote by roll call vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Sargent				x
Deputy Mayor Doktor	x			
Trustee Krzemien	x			
Trustee Lauer	x			
Trustee Reisdorf	X			
VOTE TOTAL	4			1

Trustee Krzemien made a motion to pay the invoices for the 5/10/23 abstracts, required \$22,031.12. Trustee Lauer 2nd.

The motion was **passed** on the following vote by roll call vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Sargent				x
Deputy Mayor Doktor	x			
Trustee Krzemien	x			

Trustee Lauer	x			
Trustee Reisdorf	X			
VOTE TOTAL	4			1

**VILLAGE OF CORFU - General Fund
Abstract of Bills
5.10.23 Budget Year 2022-2023**

Inv. Date	Inv #	Vendor	G/L #	Amt. Due
5.4.23	45017	Council 82		\$ 288.00
4.24.23	9149	All-Pro Gutters	5110.40	\$ 240.25
4.26.23	478653	Amherst Alarm	1110.40	\$ 795.00
5.1.23	7502	Camden	5110.40	\$ 4,823.00
5.6.23	1390	Christina Kelley - sign interpreter	1110.40	\$280.00
5.3.23	rollers	Eric Johnson	5110.40	\$ 12.27
4.19.23	9678698706	Grainger	5110.40	\$ 537.94
4.29.23	466338	Mitchell Greenhouse	8510.40	\$ 296.80
4.21.23	8915292105	National Grid	5182.40	\$ 901.95
5.3.23	brushes	Norm Waff	5110.40	\$ 47.86
4.27.23	32177134	Quill	5110.40	\$ 22.99
4.25.23	32147342	Quill	5110.40	\$ 16.28
5.1.23	114176	Seamans	5110.40	\$ 15.49
5.1.23	230501126275	Vaspian	1110.40	\$ 31.65
5.1.23	230501126275	Vaspian	1325.40	\$ 31.65
5.1.23	230501126275	Vaspian	3120.40	\$ 31.65
5.1.23	230501126275	Vaspian	5110.40	\$ 31.65
4.23.23	9933293116	Verizon	3120.40	\$ 160.45
4.23.23	9933293116	Verizon	3620.40	\$ 40.40
			TOTAL	\$ 8,605.28

**VILLAGE OF CORFU - Sewer Fund
Abstract of Bills
5.10.23 Budget Year 2022-2023**

Inv. Date	Inv #	Vendor	G/L #	Amt. Due
5.1.23	7497	Camden	8130.40	\$ 7,505.48
5.1.23	7519	Camden	8130.40	\$ 257.40
5.1.23	7525	Camden	8130.40	\$ 102.85
5.1.23	8526	Camden	8130.40	\$ 102.85
5.1.23	7527	Camden	8130.40	\$ 102.85
5.1.23	7514	Camden	8130.40	\$ 3,000.00
4.27.23	7539	Camden	8120.40	\$ 300.00

4.27.23	7538	Camden	8120.40	\$ 300.00
4.27.23	7537	Camden	8120.40	\$ 250.00
4.22.23	5993311	Frontier	8120.40	102.86
4.22.23	5994661	Frontier	8120.40	\$ 80.89
4.22.23	5994662	Frontier	8120.40	\$ 78.34
4.22.23	5996454	Frontier	8120.40	\$ 171.05
4.26.23	4473924	Penn Power	8120.40	\$ 437.52
4.21.23	144726301032123	Spectrum/Charter Communication	8130.40	\$ 199.56
5.1.23	13161340	Superior Plus	8130.40	\$ 434.19
				\$ 13,425.84

Sewer WWTP update:

- Village Clerk informed the Board of the status of Sewer Account
- EFC is still withholding \$76,147.71 for WWTP UV project.

Beautification Update:

- Deputy Mayor Doktor thanked Trustee Reisdorf and Village Clerk Jennifer Eck for helping out with the adopt a pot planting, also had several residents helped.
- Deputy Mayor Doktor has a meeting scheduled next month for Autumn in the Village

Miscellaneous:

- Deputy Mayor Doktor attended meeting with Presbyterian church and discussed the bench for Al Starkweather to be placed on their property; overwhelming yes to put on Church property.
- Deputy Mayor Doktor reviewed an open container rule for the Village during events; after researching it was found out there is no open container law therefore, there is nothing the Village would need to do.

- Discussion of the two quotes from MRB for review for grant writing services:

May 4, 2023

Thomas Sargent, Mayor
 Village of Corfu
 116 East Main Street
 Corfu, New York 14036

**RE: PROPOSAL FOR PROFESSIONAL SERVICES
 VILLAGE OF CORFU - GRANT WRITING SERVICES
 2023 CONSOLIDATED FUNDING APPLICATION (CFA) NON-POINT SOURCE PLANNING GRANT**

Dear Mayor Sargent:

Following our meeting, we are pleased to submit a proposal to assist the Village with grant writing services for the Consolidated Funding Application (CFA), Non-Agricultural Nonpoint Source Grant under the Stream Sediment and Debris Management Plan category.

I. Project Overviews

The Village of Corfu completed a creek project in 2012, removing blockages in parts of Murder Creek, however, recently, the creek has developed sediment buildups and blockages due to fallen trees, causing flooding in parts of the Village. A study of this area is needed in order to recommend solutions to reduce sediment buildup, remove blockages and stabilize the streambanks.

The NPS grant is funded through the Department of Environmental Conservation for initial planning for water quality improvement projects. Based on the 2022 guidance, the maximum grant amount available is \$30,000 with a 10% required match by the municipality in the amount of \$3,000 to finance planning studies to produce engineering reports. The Village is eligible and interested in applying for reimbursement costs of up to \$30,000 for the development of a Preliminary Engineering Report (PER). This PER will also be necessary in order to submit for future grant funding for the construction phase of any proposed stream cleaning and maintenance project, with the goal of minimizing the financial impact on Village residents.

Trustee Krzemien made a motion to have Mayor Sargent sign the proposed agreement with MRB to proceed with the Creek project grant. Trustee Reisdorf 2nd.

The motion was **passed** on the following vote by roll call vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Sargent				x
Deputy Mayor Doktor	x			
Trustee Krzemien	x			
Trustee Lauer	x			
Trustee Reisdorf	X			
VOTE TOTAL	4			1

May 2, 2023

Thomas Sargent, Mayor
 Village of Corfu
 116 East Main Street
 Corfu, New York 14036

**RE: PROPOSAL FOR PROFESSIONAL SERVICES
 VILLAGE OF CORFU- GRANT WRITING SERVICES
 2023 CONSOLIDATED FUNDING APPLICATION (CFA)
 ENGINEERING PLANNING GRANT (EPG)**

Dear Mayor Sargent:

Thank you for the opportunity to submit a proposal to assist the Village with grant writing services through the 2023 Consolidated Funding Application (CFA) for an Engineering Planning Grant (EPG). The EPG can provide funds to assist the Village in preparing a Preliminary Engineering Report (PER) to complete a comprehensive analysis of the WWTP collection system. The PER could then be used to seek further funding for potential consolidation.

I. Project Overview

The Village of Corfu owns and maintains two Waste Water Treatment Plants (WWTP) and a collection system that serves the residents of the Village of Corfu and the Town of Pembroke. The Village of Corfu has experienced problems with its sanitary sewer system related to I&I. During wet weather events, flows to the two Corfu wastewater treatment plants (WWTPs) increase significantly as an indication of stormwater and groundwater entering the sewer collection system and inundating pump stations and the WWTPs. This excessive I&I contributes to potential overflows in the collection system and impacts the aging pump stations and the WWTPs. These unnecessary flows increase energy usage, maintenance cost and decrease the needed capacity of the WWTPs and pump stations. In addition to the I&I problems, the sewer collection system is also expanding. The Town of Pembroke has plans for new development and the Town of Darien plans to connect to the Village system within the next few years. With the added growth and problems with I&I, it is vital that the Village develop a comprehensive master plan to manage the new growth while optimizing the existing infrastructure.

Trustee Reisdorf made a motion to have Mayor Sargent sign the proposed agreement with MRB to proceed with the stormwater and groundwater grant. Trustee Krzemien 2nd.

The motion was **passed** on the following vote by roll call vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Sargent				X
Deputy Mayor Doktor	X			
Trustee Krzemien	X			
Trustee Lauer	X			
Trustee Reisdorf	X			
VOTE TOTAL	4			1

Trustee Reisdorf made a motion to adjourn at 7:40 pm. Trustee Lauer2nd.

The motion was **passed** on the following vote by roll call vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Sargent				x
Deputy Mayor Doktor	x			
Trustee Krzemien	x			
Trustee Lauer	x			
Trustee Reisdorf	X			
VOTE TOTAL	4			1

Respectfully Submitted,
Jenny McMartin-Eck
Deputy Clerk