

January 28, 2013

Mayor Skeet opened Committee meeting at 7:01 pm.

Members present were Mayor Skeet, Trustees Graham, Peterson, Ianni and Lauer. Also present was Deputy Clerk Beal and Laura Landers from Freed Maxick CPAs.

Laura Landers spoke to the Board about the General Fund balance situation. She did mention that the Fund balance for the Sewer fund has improved. She explained that in the General unassigned fund balance (which can be used for any purpose), the budgeted amount for 2012-13 was in excess of what was available on 5/31/12 (end of 2011-12 fiscal year). If all expenditures are made that were budgeted for, the General fund would have a deficit fund balance. Ms. Landers cautioned the Board to be vigilant regarding expenses for the rest of this fiscal year.

Some discussion took place regarding the uncertainty on the amounts of the monies budgeted for the Village portion of the Sewer project. Ms. Landers explained this should not come out of the unreserved General fund balance. As there would not be enough funds in the Sewer Repair Reserve, it could be done as a loan from the General Capital Reserve fund to the sewer fund with a set payback time to include interest. She also mentioned the Board could do a resolution to move the Sewer Repair Reserve fund to a Sewer Capital Reserve fund and use it towards the grant.

It was decided to set up a meeting including Laura Landers and Paul Chatfield for an upcoming Board meeting to discuss the figures to be expected from both the Town and GCEDC. At that time the Village's course of action for remaining Village portion of grant funds can be determined. Mayor Skeet and Trustee Graham said they will check with Paul Chatfield regarding his availability to meet at the February 11th meeting at 6:00 pm.

In response to a question by Mayor Skeet regarding the Court, Ms. Landers said the Village Board has fulfilled its obligation under Village Law by having the outside audit done. Ms. Landers left the meeting at 7:55 pm.

Trustee Peterson said he had spoken to Paul Marchese about developing a quote for upgrades and servers for the office. He said they would look at software and hardware necessary to get up to speed, and mentioned possibly linking the police and court to the same server for archiving. He also mentioned allowing for Trustees to have remote access. It was also mentioned to check on space needed for security cameras. He requested Clerks to set a convenient time for Mr. Marchese to come in.

Communications:

- 1) Rec'd WW Facility operations report and DMR for November 2012 from Camden.
- 2) Rec'd ck#3948238 in amt of \$2.13 from Granite Telecomm. for Qtrly Utility Tax.
- 3) Rec'd ck#10900 in amt of \$6.30 from Accent Energy for Qtrly Utility Tax.
- 4) Rec'd ck#646050 in amt of \$14.58 from Vonage for Qtrly Utility Tax.
- 5) Rec'd ck#1494 in amt of \$100.00 from Annie Lawrence for Winterfest donation.
- 6) Rec'd ck#7998 in amt of \$763.63 from Denise Beal for Health Ins. Payment.
- 7) Rec'd notification of direct deposit of \$44,039.15 from Genesee County for quarterly sales tax.

Mayor Skeet reviewed and signed Transfer request for 1/31/13 payroll and General Journal entries for entry of direct deposit amount for quarterly sales tax, entry to record Sewer rents from January billing and entries to record Village portion of November and December court fines.

Motion was made by Trustee Lauer and seconded by Mayor Skeet to approve January 14, 2013 Regular meeting minutes and January 21, 2013 Budget meeting minutes.

The motion was passed on the following vote:

| VOTE | YES | NO | ABSTAIN | ABSENT |
|-------------------|-----|----|---------|--------|
| Mayor Todd Skeet | X | | | |
| Trustee Al Graham | X | | | |
| Trustee Ralph | | X | | |

| | | | | |
|-------------------|---------------|----------|--|--|
| Peterson | | | | |
| Trustee Art Ianni | | X | | |
| Trustee Ken Lauer | X | | | |
| VOTE TOTAL | 3 | 2 | | |
| RESULTS | PASSED | | | |

Trustee Peterson said he voted no because he felt the minutes were not accurate and Trustee Ianni said it was because he had not read them.

Clerk requested Board approval for Court Clerk Yasses to order envelopes for the amount of \$553.90 and informed them Judge Alexander has signed the requisition form.

Motion was made by Trustee Ianni and seconded by Trustee Graham to approve Court Clerk Yasses to order envelopes for the amount of \$553.90.

The motion was passed on the following vote:

| VOTE | YES | NO | ABSTAIN | ABSENT |
|------------------------|---------------|-----------|----------------|---------------|
| Mayor Todd Skeet | X | | | |
| Trustee Al Graham | X | | | |
| Trustee Ralph Peterson | X | | | |
| Trustee Art Ianni | X | | | |
| Trustee Ken Lauer | X | | | |
| VOTE TOTAL | 5 | | | |
| RESULTS | PASSED | | | |

Trustee Peterson questioned if the letter received from Office of Court Administration (OCA) regarding meeting that took place with them could now be entered into public record. Mayor Skeet and Trustee Lauer said they did not read the letter yet and requested it be addressed at the next meeting.

Trustees reviewed a report received from Sergeant Meier regarding traffic tickets issued and shifts scheduled versus shifts worked. After brief discussion, Mayor Skeet questioned what else the Board would like to see on the Police reports. Trustee Peterson suggested car maintenance schedule and other public safety issues related to the Village such as non-traffic related incidents. Mayor Skeet indicated he would pass this on to Sergeant Meier. He also said he and Sergeant Meier are still working on Policy and Procedures. It was suggested to have him attend the February 11th meeting.

There was no maintenance report given. Clerk mentioned that Mike and Jesse had done the cleanup from the Winterfest and taken the rugs back to Doritex.

Trustee Graham said he met with Chatfield Engineers last Thursday. He said that Village Electrician Norm Waff found at least a dozen things on the electrical blueprints that needed correcting which will save money and time in having to issue change orders on the sewer project. Trustee Graham also mentioned that Mr. Waff wired up the new replacement heater for the one that broke in the Lab.

Trustee Graham said he would contact Paul Chatfield regarding the meeting with Laura Landers on February 11th.

Mayor Skeet thanked everyone for their help on the Winterfest and said he felt everyone worked well together.

Trustee Ianni questioned if anything had been done yet for the Neighborhood Business District by the Planning Board. He was told with the holidays and the Democratic caucus falling on their January meeting night, they have not had a quorum to discuss it.

Motion was made by Trustee Graham and seconded by Trustee Peterson to adjourn meeting.

The motion was passed on the following vote:

| VOTE | YES | NO | ABSTAIN | ABSENT |
|------------------------|---------------|-----------|----------------|---------------|
| Mayor Todd Skeet | X | | | |
| Trustee Al Graham | X | | | |
| Trustee Ralph Peterson | X | | | |
| Trustee Art Ianni | X | | | |
| Trustee Ken Lauer | X | | | |
| VOTE TOTAL | 5 | | | |
| RESULTS | PASSED | | | |

Meeting was adjourned at 8:20 pm.

Sandra Thomas
Clerk Treasurer