



Village of Corfu Committee Meeting October 23, 2019

The Village of Corfu Mayor held its Monthly Committee Meeting at the Corfu Village Hall, 116 East Main Street on October 23, 2019 at 6:30 p.m. Present were Mayor Sargent, Deputy Mayor Graham, Trustee Lauer, Trustee Doktor, Trustee Reisdorf and Village Clerk, Jennifer Eck. Also, present, Nicole Ryan from Freed Maxick, Residents Lori Stiles, Megan Stiles, Glenn Eck, Town of Pembroke Representatives, Jim Uebelhoer, and Tom Schneider. Residents of Alden, Sandra Salim, Alyssa Salim and Julia Sabia, for a local school project.

The meeting was opened at 6:30 pm followed by the Pledge to the Flag.

Nicole Ryan from Freed Maxick presented the Board with the AUD report and the monthly Operating Statements. It was explained to the Board that an extension was needed as the State releases the retirement fund information after the AUD is due. This does not harm the Village in any way.

The Mayor inquired if a yearly audit of the Village is required; Nicole informed the Board that it is not required due to Freed Maxick maintaining the records for the Village and following general accepted Governmental accounting practices. Discussion regarding the contract and possible changes were discussed.

Freed Maxick will be working with Jennifer and ADP on Friday with the payroll reports needed to finish the General Ledger properly allocated. They will continue to work on more reporting the Board is requesting. The Mayor inquired about consultation with preparing the budget, Nicole stated she would reach out and get more information that we would need. Nicole left the meeting at 7:00 pm

Tom Schneider and Jim Uebelhoer address the Board with the Town of Pembroke's Comprehensive Plan. The last update of this plan was in 2007 and the State requests this plan be updated every ten (10) years. The census data will be updated in 2021; changes will be made at that time.

Mr. Schneider requested that the Board review this plan and inform him of any changes if required. Once approved, the Board will need to follow the established policies in this plan. Town of Pembroke would like to have adopted by early 2020.

Trustee Reisdorf inquired to seek help to restore our Main Street area, Mr. Schneider recommended to reach out to the Genesee County Planning Board and speak with Felipe Oltimari.

Police Update:

The Board discussed the purchase of tasers for the Officers. More information is requested from the Trustees, i.e. policies, procedures, ownership. Mayor Sargent will request Officer Reeves to attend the next meeting.

Mayor Sargent recommended to the Board to offer Compensation Bank is the Officers work over the 19 ½ hours that is the maximum allowed hours from Civil Service. There are shifts that are not being

filled due to the hour restrictions. The hours are already budgeted but cannot be filled. The Mayor will research with the Union, Labor Laws, etc., before any decisions are made.

Mayor Sargent, Trustee Reisdorf, Officer Drozdiel, Officer Retzlaff, interviewed Jamie Givens for a part-time Officer position. The panel highly recommends this Officer to be hired with the Village of Corfu Police Department.

Trustee Reisdorf made a motion to hire Officer Givens, pending approval of a background check; 2nd by Trustee Doktor.

The motion was **passed** on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Sargent	X			
Trustee Doktor	X			
Trustee Graham	X			
Trustee Lauer	X			
Trustee Reisdorf	X			
VOTE TOTAL	5			

Mr. Schneider and Mr. Uebelhoer left the meeting at 8:00 pm.

Maintenance Update:

The Maintenance department has been diligently picking up leaves throughout the Village; notices in the sewer bills informed residents that leaf pickup will be until Thanksgiving and after they will need to be bagged, also to not fill the streets with brush/debris.

Mr. Eck informed the Board that new hoses for the leaf vac have been purchased and the department has been working on preparing equipment for the upcoming winter season.

The dump truck was inspected by Ron and Newts on October 23, 2019.

Trustee Doktor informed the Board that the library is concerned regarding the tree removal and has requested that the maintenance department regrade and seed the area. The Maintenance dept will access the matter and correct. The Library also requested that lighting be placed in the area as there is not a street light near the entrance; Deputy Mayor Graham will review.

Office Update:

The Village Clerk requested the Board replenish the petty cash account in the amount of \$116.81.

Trustee Doktor made a motion to approve the replenishment of the petty cash account in the amount of \$116.81; 2nd by Trustee Reisdorf. (Deputy Mayor Graham left the room)

The motion was **passed** on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Sargent	X			
Trustee Doktor	X			
Trustee Graham				X
Trustee Lauer	X			
Trustee Reisdorf	X			
VOTE TOTAL	4			1

Trustee Doktor made a motion to pay the bills in the amount of \$4,643.91; 2nd by Trustee Reisdorf.

The motion was **passed** on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Sargent	X			
Trustee Doktor	X			
Trustee Graham				X
Trustee Lauer	X			
Trustee Reisdorf	X			
VOTE TOTAL	4			1

VILLAGE OF CORFU
Abstract of Bills
10/23/2019

Inv. Date	Inv #	Vendor	Description	Amt. Due
10/18/2019	544465724	ADP	Payroll	\$ 110.15
9/21/2019	20431786	Batavia Newspaper	ad	\$ 16.00
10/9/2019	10092019	John Julicher	Crown Vic & Taurus	\$ 767.83
9/23/2019	11137	Koester	rebuild pump kit	\$ 841.94
10/4/2019	736034605	National Fuel	71 Alleghany Rd	\$ 21.25
10/10/2019	742329705	National Fuel	870 Main Road	\$ 20.42
10/10/2019	742261304	National Fuel	1150 Cohocton Road	\$ 20.43
10/10/2019	847930911	National Fuel	8400 Alleghany Road	\$ 8.00
10/11/2019	5374673029	National Grid	8400 Alleghany Road	\$ 109.91
10/11/2019	3010140103	National Grid	55 W Main St	\$ 1,698.62
10/11/2019	3130140101	National Grid	Depot Ave	\$ 29.39
10/11/2019	3030140118	National Grid	71 Alleghany Rd	\$ 277.07
10/11/2019	3110140105	National Grid	103 Alleghany Road Lift	\$ 67.70
10/21/2019	Oct-19	Petty Cash	postage, bench plates	\$ 116.81
10/16/2019	122867401101619	Spectrum	Internet/Phones	\$ 298.76
10/11/2019	213055	WNY Imaging	Copier (Sept & Oct)	\$ 214.68
7/9/2019	73841	Zoladz Auto Center	Tire plug Patch	\$ 24.95
			Total	\$ 4,643.91

Trustee Doktor made a motion to approve the minutes from October 9, 2019; 2nd by Deputy Mayor Graham.

The motion was **passed** on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Sargent	X			
Trustee Doktor	X			
Trustee Graham	X			
Trustee Lauer	X			
Trustee Reisdorf	X			
VOTE TOTAL	5			

Deputy Mayor Graham made a motion to approve the minutes from the October 17th, 2019 Emergency Meeting; 2nd by Trustee Reisdorf. Trustee Lauer and Trustee Doktor abstained due to not attending meeting.

The motion was **passed** on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Sargent	X			
Trustee Doktor			X	
Trustee Graham	X			
Trustee Lauer			X	
Trustee Reisdorf	X			
VOTE TOTAL	3		2	

Sewer Update:

Deputy Mayor Graham informed the Board all lift stations are running as they should
Two (2) lift stations have pumped out for their bi-annual cleaning
Yancey's purchased an emulsifier at no cost to the Village to help with substance at the Main and Cohocton lift stations; this did not cause the repairs needed to the lift stations
Mr. Eck informed the Board that lock city will give estimate of valves that need to be changed; the Village has \$1000 credit with Lock City
Mr. Eck also informed the Board that the department constructed boxes with installation to cover the exposed pipes that freeze in the winter
Trustee Lauer questioned the sewer hookup inspections; Mayor Sargent will inform Code Enforcement Officer of the property on Main Street and Alleghany Road that have changed owners to research.
Trustee Lauer discussed the Variance on the Alleghany Road apartment; variance does not carry over to new owners.

Miscellaneous:

Mayor Sargent read 7 complaints from one resident from 53 West Main. The Board discussed that this is not a Board issue, the Superintendent of the Building should handle the complaints. Mayor will get a statement from the Officer named in the complaint.

Mayor Sargent and Village Clerk received the quotes on computers; as of January 2020, Windows 7 will not be supported. Mayor Sargent will review quote with vendor and discuss with Board at later date.

NYMIR did annual insurance inspection; findings will be review once report is received. Village need to institute a workplace violence policy and lens program.

Mayor Sargent addressed the students from Alden School for their class project and answered all their questions. The Board thanked them for coming and the students and parent left the meeting at 8:15 pm

Deputy Mayor Graham made a motion to enter Executive Session for a personnel matter at 8:20 pm; 2nd by Trustee Reisdorf. The Village Clerk and Deputy Clerk left the meeting at 8:20 pm.

The motion was **passed** on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Sargent	X			
Trustee Doktor	X			
Trustee Graham	X			
Trustee Lauer	X			
Trustee Reisdorf	X			
VOTE TOTAL	5			

Deputy Mayor Graham made a motion to end Executive Session at 8:30 pm; 2nd by Trustee Doktor.

The motion was **passed** on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Sargent	X			
Trustee Doktor	X			
Trustee Graham	X			
Trustee Lauer	X			
Trustee Reisdorf	X			
VOTE TOTAL	5			

No decisions were made in Executive Session.

Trustee Doktor made a motion to adjourn the meeting at 8:31 pm; 2nd by Deputy Mayor Graham.

The motion was **passed** on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Sargent	X			
Trustee Doktor	X			
Trustee Graham	X			
Trustee Lauer	X			
Trustee Reisdorf	X			
VOTE TOTAL	5			

Respectfully Submitted,

Jenny McMartin-Eck
Deputy Clerk